

THE ELON UNIVERSITY INTERFRATERNITY COUNCIL
Constitution of the Interfraternity Council at Elon University

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Constitution of the Interfraternity Council at Elon University

Mission

We, the Interfraternity Council at Elon University set forth this Constitution and Bylaws in order to cause closer working relationships and coordinate among its member chapters and Elon University, in accordance with the policies and standards established by the North American Interfraternity Conference (NIC). We, the Interfraternity Council (IFC) exist to advance conditions conducive to the success of its member chapters and to promote the progress of the fraternity experience. With this aim, the IFC actively encourages interfraternalism and collaboration with other fraternity/sorority governing councils and student governance bodies. Maintaining a positive working relationship and partnership with the campus administration, alumni, NIC, and inter/national headquarters of member chapters is critical toward elevating the role of the IFC.

Article I – Name

This organization shall be known as the Interfraternity Council (IFC) at Elon University.

Article II – Purpose of the IFC

Fraternities thrive when they embrace their responsibilities, while inherently advocating for their fundamental rights.

We the Interfraternity Council at Elon University believe in:

- A. Citizenship: Fraternity men must be responsible, respectful, and inclusive citizens of their community.
- B. Accountability: Fraternity men have the responsibility to hold each other accountable to their fraternal ideals and expectations.
- C. Choice: Fraternities have the responsibility and right to select men who align with their ideals and expectations.
- D. Opportunity: Every man has the right to seek membership in a fraternal experience on terms he determines best fit his needs.
- E. Fairness: For justice to effectively be administered, fraternity members, and organizations must provide and be afforded fundamental due process rights.
- F. Interfraternalism: IFC member chapters stand in solidarity with fellow member chapters that meet IFC standards.

The purpose of the IFC shall be to:

- A. Provide a sovereign peer governance structure for its member chapters;
- B. Enforce and hold member chapters accountable to the IFC Constitution and Bylaws, the IFC Code of Conduct, and other governing documents;
- C. Develop policies and procedures to provide safe and healthy membership experiences;
- D. Develop policies and procedures to provide safe and healthy social experiences;
- E. Advocate for appropriate levels of university financial and staffing support;
- F. Promote the interest of its member chapters;
- G. Promote the interest of men's fraternities in general;

- H. Discuss questions of mutual interest and present to its member chapter such recommendations as the IFC deems appropriate;
- I. Promote the interests of Elon University;
- J. Promote mutual cooperation between its member chapters;
- K. Promote mutual cooperation between the IFC, fellow governing councils, and student organizations at Elon University; and
- L. Promote mutual cooperation between the IFC and Elon University, its students, faculty, staff, and local community.

Article III – IFC Membership

Section I. Membership Eligibility

- A. Membership in the IFC is open to chapters and associate chapters of fraternities that have successfully completed the expansion process at Elon University, as follows:
 - 1. Any chapter or associate chapter of a North American Interfraternity Conference (NIC) member organization shall hold membership in the IFC.
 - 2. Any chapter or associate chapter of a local, state, regional, or inter/national fraternity that follows NIC Standards, which is not a member of the NIC, may hold membership in the IFC.
- B. The IFC will not recognize or associate with chapters that have been suspended or have had their charter revoked by the inter/national organization or by the University.

Section II. Membership Classification for Member Chapters

The membership classification of member chapters shall be as follows:

- A. Full Member: Any fraternity chapter which has obtained its charter from its inter/national organization, or any local fraternity chapter, and has met all requirements of the Universities expansion process. Full Membership grants the Member Fraternity all rights, privileges, and responsibilities under the IFC Constitution and Bylaws. Full membership in the IFC is limited to those fraternities (including non-NIC organizations), who have adopted all NIC Standards, are affiliated with an inter/national organization, and are men's fraternities.
- B. Associate Member: Any fraternity may be granted this membership if the organization does not meet the above criteria.
- C. Only members from Full IFC member organizations are permitted to serve as IFC officers, serve on the Judicial Board, or vote on Constitution and Bylaw amendments.

For the purpose of this Constitution and the IFC Bylaws, both Full Members and Associate Members are referred to as member chapters.

Section III. Member Chapter Minimum Expectations

Each member chapter shall adhere to and abide by the following minimum expectations:

- A. Each member chapter shall comply with all policies set forth by:
 - 1. The IFC Constitution, Bylaws, Code of Conduct, and other policies.
 - 2. The rules and regulations of Elon University.
 - 3. The general values-based conduct of fraternity men.

- B. Each member chapter shall maintain a minimum chapter cumulative GPA of a 2.80 and a minimum new member class cumulative GPA of a 2.80.
- C. Each member chapter shall be current on all IFC dues owed.
- D. Each member chapter shall update their membership roster on PhoenixConnect as follows:
 - 1. Initiated Member Roster: Initiated Member Roster shall be updated within one week of the beginning of each semester.
 - 2. New Member Roster: New Member Roster shall be updated within one week following IFC Formal Recruitment.
- E. Each member chapter shall comply with the attendance policies for the IFC General Body and IFC Judicial Board, as outlined within this constitution.

A member chapter which has failed to meet any of the minimum expectations outlined in this Section shall be referred to the IFC Vice President of Judicial Affairs for potential judicial review.

Section IV. Membership Status for Member Chapters

The membership status for member chapters shall be as follows:

- A. Good Standing: A member chapter shall be deemed to be in Good Standing if the member chapter is not currently operating under Non-Status Sanctions or Status Sanctions, as defined within the IFC Bylaws, and is currently meeting the minimum expectations outlined in Section II of this Article.
- B. Good Standing on Probation: A member chapter shall be deemed to be in Good Standing on Probation if the member chapter is currently operating under Non-Status Sanctions and currently meets the minimum expectations outlined in Section II of this Article.
- C. Poor Standing: A member chapter shall be deemed to be in Poor Standing if the member chapter has been placed under Suspension by the IFC or has currently failed to meet the minimum expectations outlined in Section II of this Article.

Section V. Individual Member Definitions

For the purpose of this Constitution and Bylaws, and with an understanding that each member chapter may have its own terminology for internal use, individuals will be defined as follows:

- A. Initiated Member: An Initiated Member shall be defined as any man who has been initiated into any IFC fraternity at Elon University.
- B. New Member: A New Member shall be defined as any man who has accepted a bid to join an IFC fraternity at Elon University, but has not been initiated into that fraternity.
- C. Potential New Member: A Potential New Member shall be defined as any man who has not accepted a bid from any IFC fraternity at Elon University.

Article IV – IFC General Body

Section I. IFC General Body

The powers of the IFC shall be vested in the IFC General Body. The IFC General Body shall be the governing legislative body responsible for the general policies of the IFC, for electing its

Executive Board, and for instructing its Executive Board as to the activities and operations of the IFC. All such activities shall respect the individual sovereignty and associational rights of each member chapter and shall not relinquish any governance authority to any other governing body.

Section II. IFC General Body Composition

The IFC General body shall be composed of voting IFC Representatives, preferably each member chapter president.

Section III. IFC Representatives

Each member chapter shall have one IFC Representative, preferably its president, who serves on the IFC General Body.

Section IV. IFC Alternate Representatives

Each member chapter may also choose an IFC Alternate Representative, preferably its vice president, who shall represent that member chapter in the IFC General Body in the absence of its IFC Representative.

Section V. IFC Representative and Alternate Representative Eligibility

In order to serve as the IFC Representative or Alternate Representative, individuals must meet the following requirements:

- A. Be an Initiated Member or New Member, in good standing, of a member chapter.
- B. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- C. Have a working knowledge of the IFC Constitution and Bylaws, Elon University policies, NIC Standards, and NIC Alcohol & Drug Guidelines
- D. Not be a current member of the IFC Executive Board or currently serve as his member chapter's IFC Judicial Board Justice.

Section VI. Term of Office of IFC Representatives

The term of office for IFC Representatives, preferably the member chapter presidents, shall be until their graduation, resignation, or replacement under the procedures determined by each chapter; or upon his election to serve on the IFC Executive Board or as his member chapter's IFC Justice for the IFC Judicial Board.

Section VII. IFC General Body Meeting Policies

The IFC General Body shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.
- B. A majority of member chapters present shall constitute a quorum in order to conduct IFC General Body business.
- C. The IFC General Body shall conduct regularly scheduled business meetings at least twice a month during the academic year.
- D. Special meetings may be called by the IFC President at any time or at the request of three

member chapters, with notice of time, location, and purpose of the special meeting provided to all member chapters at least 72 hours in advance.

- E. Each member chapter's IFC Representative or Alternate Representative is required to attend all meetings of the IFC. More than two absences per academic semester shall result in the member chapter being referred to the IFC Vice President of Judicial Affairs for potential judicial review.

Section VIII. IFC General Body Voting Policies

The IFC General Body shall operate utilizing the following voting policies:

- A. Each member chapter, in good standing, shall have one vote.
- B. Individuals holding IFC Executive Board positions are not entitled to a vote.
- C. In the event of a tie, the IFC President shall cast the deciding vote.
- D. With the exception of the election of IFC Executive Board positions or unless deemed necessary by the IFC Advisor, there shall be no secret ballot votes.

Article V – IFC Executive Board

Section I. IFC Executive Board

The IFC Executive Board shall be responsible for carrying out the purpose and policies of the IFC and for its day-to-day operations and activities, as directed by the IFC General Body.

Section II. IFC Executive Board Composition

The IFC Executive Board shall be composed of the following positions with duties and responsibilities outlined within the IFC Bylaws:

- A. President
- B. Vice President of Judicial Affairs
- C. Vice President of Recruitment
- D. Vice President of Finance
- E. Vice President of Community Development
- F. Vice President of Philanthropy and Community Service
- G. Vice President of Public Relations

Section III. IFC Executive Board Eligibility

In order to be elected and serve as a member of the IFC Executive Board, individuals must meet the following requirements:

- A. Be an Initiated Member or New Member, in good standing, of a member chapter.
- B. Have and maintain a 2.8 cumulative grade point average.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- D. No chapter may have more than two members serve on the IFC Executive Board at a time.

In order to be elected and serve as President or Vice President of Recruitment, individuals must meet the following requirement:

- A. Not currently serve as his member chapter's IFC Representative, Alternate Representative, Chapter President, Chapter Recruitment Chair, or IFC Judicial Board Justice.

Membership on the IFC Executive Board is automatically and immediately removed if the member does not meet the following standards:

- A. If he fails to meet the outlined qualifications, duties, and responsibilities.
- B. If he fails to attend two (2) consecutive meetings throughout the semester without an excused absence.

Section IV. IFC Executive Board Meeting Policies

The IFC Executive Board shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.
- B. A majority of the IFC Executive Board members present shall constitute a quorum in order to conduct IFC Executive Board business.
- C. The IFC Executive Board shall conduct regularly scheduled meetings on a weekly basis.
- D. Special meetings may be called by the IFC President with notice of the time, location, and purpose of the special meeting provided to each IFC Executive Board Members at least 72 hours in advance.
- E. Each IFC Executive Board member is required to attend all meetings of the IFC Executive Board and all meetings of the IFC General Body. Absences may result in removal from office.

Section V. IFC Executive Board Voting Policies

The IFC Executive Board shall operate utilizing the following voting policies during the IFC Executive Board meetings:

- A. Each IFC Executive Board member shall have one vote.
- B. The IFC President should refrain from casting his vote except for in the event of a tie. In such instances, the IFC President shall cast the deciding vote.
- C. There shall be no secret ballot votes, unless deemed necessary by the IFC Advisor.

Section VI. IFC Executive Board Election Policies

The following policies and procedures shall be utilized for the election and removal of IFC Executive Board officers:

- A. Each IFC Executive Board officer shall be elected by a majority of the votes cast by the IFC General Body.
- B. Any individual serving in an IFC Executive Board position may be removed from his position by a 2/3 affirmative vote of the IFC General Body or at the discretion of the IFC Advisor and IFC President.
- C. In the event of a vacancy in any IFC Executive Board position, the IFC President shall appoint a successor to complete the term under the advice and consent of the remaining members of the IFC Executive Board.
- D. Should a vacancy occur in the office of the IFC President, a special election shall be held within two meetings after the vacancy was created.

Section VII. Election Procedures

The Interfraternity Council shall host Executive Board Elections each fall semester. Each man who is interested in applying to the Interfraternity Council Executive Board must complete the application prior to elections.

General Election Procedures are as follows:

- A. Officer shall be elected in the following order: President, Vice President of Judicial Affairs, Vice President of Recruitment, Vice President of Finance, Vice President of Community Development, Vice President of Philanthropy and Community Service, Vice President of Public Relations.
- B. A quorum must be present at the meeting in order to proceed with the election.
- C. No more than two officers may be elected from the same fraternity.
- D. Each candidate will be allowed to present a two (2) minute speech followed by a two (2) minute question and answer period.
- E. Delegates will be allowed to have a conversation prior to voting.

Article VI – IFC Judicial Board

Section I. IFC Judicial Board Jurisdiction

To address issues and solve problems before others must intervene, the IFC must have a robust peer governance process that addresses violations of IFC policies and NIC Standards. The IFC shall be a self-governing organization with an independent Judicial Board which shall have jurisdiction over cases involving alleged member chapter violations, including but not limited to:

- A. The authority of the IFC to hold member chapters accountable to the IFC Constitution, Bylaws, IFC Code of Conduct, and other policies is separate and independent from any university expectations or process related to the Student Honor Code.
- B. The IFC will adopt a Code of Conduct for full and associate IFC member chapters. This shall reflect the responsibilities and rights of fraternity membership, NIC Standards and recommended practices.
- C. The IFC will adopt a Constitution and Bylaws that reflect NIC Standards and recommended practices.
- D. The IFC will establish a Judicial Board with representation from full IFC member chapters. The IFC will work with the campus to provide annual training to the Judicial Board on due process, standard of proof, and progressive, educational sanctioning.
- E. The Judicial Board shall work with the university to implement a comprehensive conduct program that enhances peer-governance; respects the authority of the university to adjudicate the Student Honor Code and major alleged policy violations (such as hazing and sexual misconduct); and avoids multiple, overlapping conduct processes.
 - a. The IFC shall develop an agreement with the university that identifies the role of each body in adjudicating allegations of chapter-level misconduct.
 - b. The IFC Judicial Board shall defer to the university to investigate and adjudicate hazing and sexual misconduct allegations, or any other allegation that is being investigated and/or adjudicated through the university's conduct process.
- F. In all other instances, the IFC Judicial Board has that autonomy and responsibility to adjudicate chapter-level violations of the IFC Constitution, bylaws, and other policies and

establish education sanctions, provided:

- a. Basic due process protections have been provided for the accused chapter.
 - b. Sanctions are punitive and/or educational (but not solely punitive or financial), progressive, and do not restrict associational rights or student choice.
 - c. An appeal process is available.
- G. The Judicial Board shall inform the inter/national organization of any charges in advance of a hearing and work collaboratively with the inter/national organization and university when adjudicating a potential violation that may result in suspension/loss of recognition from the IFC for the member chapter.
- H. The IFC will not issue blanket sanctions for chapters that have not been found responsible for policy violations (i.e. system-wide ban on activities). An exception may be made for health and safety concerns with restrictions limited to events with alcohol, provided the exception is for a defined period of no more than 30 days,

Section II. IFC Judicial Board Composition

The IFC Judicial Board shall be composed of one IFC Justice from each member chapter, chosen by that member chapter, and shall be chaired by the IFC Vice President of Judicial Affairs.

Section III. IFC Justice Eligibility

In order to serve as the IFC Justice for a member chapter on the IFC Judicial Board, an individual must meet the following requirements:

- A. Be an Initiated Member or New Member, in good standing, of an IFC member chapter.
- B. Maintain good academic standing with the institution.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- D. Have a working knowledge of the IFC Constitution and Bylaws, Elon policies, NIC Standards, and NIC Alcohol & Drug Guidelines.
- E. Not be a current member of the IFC Executive Board or serve as his member chapter's IFC Representative or Alternate Representative for the IFC General Body.
- F. Must complete formal judicial policies and procedures training prior to serving on an IFC Judicial Board hearing.

Section IV. Term of Office of IFC Justices

The term of office for IFC Justices shall be until their graduation, resignation, or replacement under the procedures determined by each member chapter; or upon his election to serve on the IFC Executive Board or as his member chapter's IFC Representative or Alternate Representative for the IFC General Body.

Section V. IFC Judicial Policy

The Judicial Board shall perform all duties and be subject to all regulations contained within the IFC Judicial Policy in the Bylaws.

Section VI. IFC Judicial Board Hearing Justice Selection

The IFC Vice President of Judicial Affairs will select five (5) Judicial Board justices, as predetermined by an alphabetical rotation of the member chapters, to hear a case. In the event the IFC Judicial Board rotation for service on a Judicial Board hearing falls upon an IFC Justice whose member chapter is involved in the alleged violation, the rotation will skip to the next member chapter in the alphabetical rotation.

Section VII. IFC Judicial Board Hearing Attendance

All IFC Judicial Board hearings shall be conducted in accordance with the following requirements:

- A. All IFC Justices assigned to an IFC Judicial Board hearing shall be present in order to conduct business on behalf of the IFC Judicial Board.
- B. Each IFC Justice assigned to an IFC Judicial Board hearing is required to attend the hearing. Failure of an IFC Justice to attend an IFC Judicial Board hearing for which he was assigned shall result in his member chapter being referred to the IFC Vice President of Judicial Affairs for potential judicial review.

Section VIII. IFC Judicial Board Hearing Voting Policies

All IFC Judicial Board hearings shall operate utilizing the following voting policies:

- A. Each IFC Justice serving on an IFC Judicial Board hearing shall have one vote.
- B. A majority vote shall govern all actions of an IFC Judicial Board.

Article VII – IFC Committees

Section I. Ad Hoc Committees

The IFC Executive Board or the IFC President may form ad hoc committees as deemed necessary to perform the work of the IFC. The IFC President shall appoint the ad hoc committee chairman and committee members with the concurrence of the IFC Executive Board.

Section II. IFC Committee Meeting Policies

All committees of the IFC shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert’s Rules of Order shall be used to run all meetings.
- B. A majority of committee members present shall constitute a quorum in order to conduct committee business.
- C. Each committee shall meet as called by its committee chair.

Article VIII – Constitutional Amendments

Section I. Constitutional Amendments

This Constitution may be amended by a two-thirds (2/3) affirmative vote of the IFC General Body provided notice of the proposed amendment has been provided to member chapters at the preceding regularly scheduled business meeting of the IFC General Body.

Section II. Adoption

This Constitution shall become effective and shall supersede all previous Constitutions of the

IFC when adopted by a two-thirds (2/3) affirmative vote of the IFC General Body.

Bylaws of the Interfraternity Council at Elon University

Article I – Role of the IFC Representative

Section I. IFC Representative

The duties and responsibilities of all IFC Representatives are as follows:

- A. Serve as a representative and voice for his member chapter's concerns regarding the fraternity community.
- B. Represent the larger fraternity community's interests.
- C. Inform his member chapter of the actions, discussions, and workings of the IFC General Body.
- D. Serve as a liaison between the IFC General Body and his respective member chapter.
- E. Represent the highest ideals of fraternity life to the greater campus community.

Article II – Role of the IFC Executive Board Officers

Section I. IFC Executive Board Officers

The duties of the members of the IFC Executive Board shall be:

- A. To attend the meetings of the IFC;
- B. To be informed on issues pertaining to fraternal affairs;
- C. To vote intelligently on IFC business;
- D. To offer constructive criticism concerning the IFC, its government, and its activities.

Section II. IFC President

The duties and responsibilities of the IFC President are as follows:

- A. Provide guidance and focus to the efforts of the General Body and Executive Board.
- B. Presides over all meetings of the General Body and Executive Board.
- C. Cast the final vote in the event of a tie.
- D. Build rapport and establish positive working relationships between IFC and member chapter leaders.
- E. Serve as the official spokesperson for the fraternity community.
- F. Establish positive working relationships with campus and local law enforcement agencies.
- G. Regularly interact with the leaders of other governing councils and campus organizations.
- H. Establish a working relationship with key college administrators.
- I. Maintain current information for accurate member chapter rosters.
- J. Serve on the Interfraternity Expansion Committee when appropriate.
- K. Serve as the Chief Justice of the Interfraternity Standards Board in the absence of the Vice President of Judicial Affairs.
- L. Program all required reservations and activities under the scope of the IFC President into PhoenixConnect.

Section III. IFC Vice President of Judicial Affairs

The duties and responsibilities of the IFC Vice President of Judicial Affairs are as follows:

- A. Serve as chair of the IFC Judicial Board and serve as the non-voting Chief Justice of all IFC Judicial Board hearings.
- B. Investigate and refer to the IFC Judicial Board alleged violations of IFC policy, including but not limited to:
 - a. The IFC Constitution, Bylaws, and policies;
 - b. Federal, state, and local laws;
 - c. The rules and regulations of Elon University; and
 - d. The general values-based conduct of fraternity men.
- C. Ensure proper filing and preparation for all judicial actions.
- D. Ensure compliance with all IFC judicial action imposed upon a member chapter.
- E. Educate member chapters on the IFC Constitution and Bylaws, judicial processes, and risk management policies annually.
- F. Conduct judicial policy and procedures training for new IFC Judicial Board justices.
- G. Assist in conflict mediation between member chapters.
- H. Review all IFC governance documents, at least annually.
- I. Serve as the IFC President in his absence.
- J. Work with member chapters to aid in the development of risk reduction and education policies and procedures.
- K. Ensure member chapters are held accountable for their scholastic endeavors.
- L. Program all required reservations and activities under the scope of the IFC

Vice President of Judicial Affairs into PhoenixConnect.

Section IV. IFC Vice President of Recruitment

The duties and responsibilities of the IFC Vice President of Recruitment are as follows:

- A. Work with member chapters to establish a recruitment process that meets the needs of chapters and potential new members, as well as provides opportunities for interested men to learn about the fraternity experiences.
- B. Will focus on fostering interest in joining fraternities and marketing the fraternity experience to incoming students and potential new members.
- C. Develop recruitment workshops and programs for member chapters.
- D. Uphold the IFC Recruitment Policy.
- E. Collect and maintain accurate New Member Rosters for each member chapter.
- F. Provide advice and support to member chapter recruitment officers.
- G. Provide advice and support to recruitment mentors.
- H. Program all required reservations and activities under the scope of the IFC Vice President of Recruitment into PhoenixConnect.

Section V. IFC Vice President of Finance

The duties and responsibilities of the IFC Vice President of Finance are as follows:

- A. Supervise the annual budget process.

- B. Collect IFC member chapter dues or other assessments as needed.
- C. Maintain accurate records throughout the year through invoicing and receipts.
- D. Review and approve all IFC Expenditure Request Forms and IFC Reimbursement Request Forms.
- E. Prepare financial statements monthly and at the end of each term for distribution to all member chapters.
- F. Provide advice and support to member chapter financial officers.
- G. Report funding requests to the Student Government Association(SGA)
- H. Program all required reservations and activities under the scope of the IFC Vice President of Finance into PhoenixConnect.

Section VI. IFC Vice President of Community and Member Development

The duties and responsibilities of the IFC Vice President of Community and Member Development are as follows:

- A. Develop best practices for new member and member education programs for member chapters.
- B. Organize, develop, and implement an event for new members each semester.
- C. Develop opportunities for continuing member education by collaborating with alumni, Elon University offices and departments, and student organization to offer educational programming covering the following topics: academic achievement, alcohol consumption, career preparation, civic engagement, hazing, leadership development, sexual assault/abuse, and values and ethics.
- D. Organize, develop, and implement an event for all member chapters.
- E. Serve as the IFC Representative for Greek Week.
- F. Program all required reservations and activities under the scope of the IFC Vice President of Community and Member Development into PhoenixConnect.

Section VII. IFC Vice President of Philanthropy and Community Service

The duties and responsibilities of the IFC Vice President of Philanthropy and Community Service are as follows:

- A. Plan and execute at least one (1) Interfraternity Council sponsored philanthropy event each year.
- B. Plan and execute at least one (1) Interfraternity Council sponsored service event each year.
- C. Collect and report chapter philanthropic dollars, service hours, and activities.
- D. Provide advice and support to member chapter community service/philanthropic officers.
- E. Program all required reservations and activities under the scope of the IFC Vice President of Philanthropy and Community Service into PhoenixConnect.

Section VIII. IFC Vice President of Public Relations

The duties and responsibilities of the IFC Vice President of Public Relations are as follows:

- A. Establish a strategic communication plan for the IFC and its member chapters that addresses protocols for crisis response, social media, marketing, and media engagement.
- B. Collect and disseminate information on the fraternity community to all campus and community media sources.
- C. Coordinate activities that promote the positive image of fraternity men.
- D. Maintain and update the Interfraternity Council social media.
- E. Suggest website changes or updates as needed.
- F. Create promotional materials for the IFC community.
- G. Program all required reservations and activities under the scope of the IFC Vice President of Public Relations into PhoenixConnect.

Article III – Role of the IFC Justice

Section I. IFC Justice

The duties and responsibilities of an IFC Justice are as follows:

- A. Serve as impartial justice, as called, on IFC Judicial Board hearings. B. Uphold:
 - a. The IFC Constitution, Bylaws, Code of Conduct, and policies.
 - b. The rules and regulations of Elon University.
 - c. The general values-based conduct of fraternity men.

Article IV – Role of the IFC Advisor

Section I. IFC Advisor

The IFC Advisor should work to support all NIC Standards, policies and practices. In addition, in accordance with the Standards and Guidelines for Fraternity and Sorority Advising Programs of the Council for the Advancement of Standards in Higher Education (CAS), the duties and responsibilities of the IFC Advisor are as follows:

- A. Advise the IFC and its member chapters.
- B. Advise and consult with the IFC Judicial Board on all conduct cases.
- C. Advise financial processes.
- D. Coordinate life safety, facility management, and risk management programs in conjunction with local agencies.
- E. Facilitate or provide resources, including potential presenters of campus or national renown to conduct workshops, programs, retreats, and seminars on relevant topics, including the following:
 - a. Multicultural Competence
 - b. Leadership Development
 - c. Recruitment and Intake
 - d. Risk Management
- F. Monitor membership and academic retention by member chapters and the entire community for purposes of improving academic support and recommending intervention strategies.
- G. Gather and disseminate information via meetings, websites, newsletters, social media

- venues, and/or information bulletins to the various entities in fraternity life. H. Provide assistance and advice in planning and assessing IFC and member chapter programs.
- I. Organize and facilitate leadership programs, retreats, and workshops. J. Connect the Members and New Members of member chapters to leadership opportunities across campus, in the local community, and within their inter/national organizations. K. Publish or share documents that focus on current events, leadership opportunities, trends, and other information regarding fraternity life.
- L. Provide for the recording and archiving of information about the fraternal community and encourage member chapter leaders to do the same within their organizations.

Article VI – Financial Management Policy

Section I. Fiscal Year

The IFC Fiscal Year shall be from January 1st to December 31st.

Section II. IFC Annual Budget

The Vice President of Finance shall propose an semesterly budget to the IFC Executive Board by the 2nd Presidents meeting of the semester. Upon adoption by the IFC Executive Board, the budget shall be presented to the IFC General Body for ratification at the following General Body meeting.

Section III. IFC Contingency Account

The IFC Budget shall include a contingency account that equals 10-15% of the overall expenses. The contingency account shall be utilized for cost overruns in budgeted areas and/or unanticipated, unbudgeted items, such as new IFC programs developed after the budget was finalized. At the end of the fiscal year, any amount remaining in the IFC Contingency Account shall be carried over to the next fiscal year.

Section IV. Appropriate Use of IFC Funds

IFC funds are under the jurisdiction of the IFC member chapters and shall only be used in a manner that benefits the fraternity community and that is congruent with the values of fraternity life. IFC funds shall not be used to purchase alcoholic beverages.

Section V. Expenditure Approval

The IFC President, IFC Vice President of Finance, and IFC Advisor shall approve all budgetary expenditures. Requests for budgetary expenditures shall be made utilizing the IFC Expenditure Request Form. All expenditure requests shall be submitted at least one week prior to the date of the requested disbursement.

Section VI. Request for Reimbursement

Individuals or member chapters conducting business on behalf of the IFC may request a reimbursement for their expenses utilizing the IFC Reimbursement Request Form. All reimbursement requests shall be submitted within two weeks of the purchase and are subject to the approval of the IFC President, IFC Vice President of Finance, and IFC Advisor.

Section VII. Financial Reporting

The IFC Vice President of Finance shall provide a financial report to the IFC General Body on a monthly basis including all income and expenses during the given period of time and in relation to the overall budget for each line item.

Section VIII. Financial Record Keeping

The IFC Vice President of Finance shall maintain accurate and organized financial records consisting of all receipts and invoices, copies of all monetary disbursements and deposits, IFC financial forms and reports, actual dues levied, canceled checks, ledgers, and journals.

Article VII – Member Chapter Financial Obligations

Section I. IFC Member Chapter Dues

The semester (not including the January Term) dues for each member chapter shall be fixed at \$25 per member.

Section II. Establishment of IFC Member Chapter Dues

Any proposed amendment to the establish member dues in Section I of this Article shall be initiated utilizing the following protocol:

- A. If the IFC Executive Board determines a need to amend the established member dues amount, it shall charge the IFC Vice President of Finance with assessing the current dues amount and providing recommendation for possible amendments.
- B. The IFC Executive Board shall consider any recommendations made by the IFC Vice President of Finance and propose an amendment to the dues amount to the IFC General Body.
- C. A 2/3 vote of the IFC General Body is required to amend the IFC member chapter dues amount.

Section III. IFC Member Chapter Dues Assessment

The aggregate total of dues assessed shall be based upon each member chapter's term Member Roster that is filed on PhoenixConnect. The IFC Vice President shall invoice each member chapter within two weeks of bid day. Invoices shall be paid within three weeks of receipt.

Section IV. Delinquent Payments

Any amount unpaid by the due date shall result in a 10% penalty and loss of voting rights in the IFC General Body until the payment has been made. Any amount unpaid within one month of the due date shall result in the member chapter being referred to the IFC Vice President of Judicial Affairs for possible judicial action.

Article VIII – IFC Code of Conduct

Section I. IFC Code of Conduct

As members of the IFC, we, the Member Fraternities, hereby agree to and adopt the following code of conduct:

- A. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
- B. We will strive for academic achievement and practice academic integrity.
- C. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically, or sexually abuse or harm any human being.
- D. We will protect the health and safety of all human beings.
- E. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
- F. We will meet our financial obligations in a timely manner.
- G. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
- H. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
- I. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them.

Section II. IFC Statement on Hazing and Sexual Misconduct

A. Hazing

- a. Elon University's Interfraternity Council takes a zero-tolerance policy on hazing. This policy is considered an extension of the Elon University's antihazing policies.
- b. Definition of Hazing – Hazing activities are defined as any action or situation created, either directly or through innuendo that jeopardizes the student's psychological, emotional, or physical well-being, regardless of the person's membership status within the chapter or willingness to participate.
 - i. Examples include but are not limited to:
 - 1. Subtle hazing: behaviors that emphasize a power imbalance between new members and other members of the group or team. This includes, but is not limited to, physical or mental manipulation or any action which can cause mental duress.
 - 2. Harassment hazing: behaviors that cause emotional anguish or physical discomfort in order to feel like a part of the group. Harassment hazing confuses, frustrates, and causes undue stress for new members.
 - 3. Violent hazing: behaviors that have the potential to cause physical and/or emotional or psychological harm.
 - 4. Note that the willingness of any individual to participate in any activity does not excuse any hazing violation.

B. Sexual Misconduct – IFC member chapters will not tolerate nor condone any form of

sexually abusive behavior on the part of its members, whether physical, mental or emotional. This is to include any actions which are harmful to any person, including but not limited to sexual assault, rape, or verbal or printed harassment.

Article IX – IFC Judicial Policy

Section I. IFC Judicial Powers and Responsibilities

Per Article VI, Section I of the IFC Constitution, the IFC shall be a peer-governing organization with an independent Judicial Board that shall have jurisdiction over cases involving alleged member chapter violations of IFC policy, including but not limited to:

- A. The IFC Constitution, Bylaws, Code of Conduct, and policies;
- B. The rules and regulations of Elon University; and C. The general values-based conduct of fraternity men.

Section II. Due Process

In appearing before the Judicial Board, each member chapter shall be granted certain rights termed “due process.” Those rights are:

- A. Right to be notified, in writing, of all charges, as outlined in these Bylaws;
- B. Right to present a defense, including the calling of witnesses;
- C. Right to question witnesses;
- D. Right to be accompanied by an advisor for advisory purposes only, but not for representation;
- E. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws;
- F. Right to appeal the decision, as outlined in the Bylaws.
- G. Right to be free from double jeopardy.

Section III. Filing of Complaints

Any individual or group may file a complaint against a member chapter, specifying in writing the particular alleged acts of the accused. This must be done by submitting an IFC Judicial Complaint Form to the IFC Vice President of Judicial Affairs. The IFC Vice President of Judicial Affairs shall promptly review and investigate the allegation. Upon determination that an allegation contains information sufficient to warrant further adjudication, the IFC Vice President of Judicial Affairs may charge a member chapter with a violation.

Section IV. Notification of Charges

Once the IFC Vice President of Judicial Affairs and IFC Advisor has determined the filed complaint has merit, the member chapter is to be provided written notification of the charge at least one week in advance of its hearing. This written notification shall include the following:

- A. Date, time, and location of their Informal Resolution Hearing;
- B. Description of the alleged violation; and
- C. Due process rights.

Section V. Investigatory Evidence

All evidence related to a complaint shall be compiled and presented to all parties at least three days prior to any Informal Resolution Hearing or Formal Judicial Board Hearing. All evidence shall be directly related to the complaint(s) alleged against the member chapter and shall be approved by the IFC Vice President of Judicial Affairs prior to circulation.

Section VI. Informal Resolution Hearing

Upon a finding of the IFC Vice President of Judicial Affairs that a filed complaint contains information sufficient to warrant further adjudication, he may offer the charged member fraternity the opportunity to participate in an Informal Resolution Hearing unless he feels that potential sanctions could include suspension or loss of IFC recognition. Written notification of the Informal Resolution Hearing must be presented to the member chapter's representative three (3) business days prior to the hearing. Included in this notification will be the meeting location and time, the violation which the member chapter is charged with, and their Due Process rights(Article IX Section II) which are waived upon acceptance to the hearing and should be communicated to the respective member chapter in the notification.

In cases in which the charged member chapter accepts an Informal Resolution Hearing, the IFC Vice President of Judicial Affairs shall meet with a representative of the charged member chapter to discuss the allegations of the complaint. In the meeting, the IFC Vice President of Judicial Affairs will present both the charges and the disciplinary or corrective sanctions associated with guilt. This meeting does not provide the charged member chapter with the opportunity for defense, as their due process rights have been waived upon acceptance to the hearing. The representative from the charged member chapter will be given three (3) business days to accept or reject terms of the resolution. If the charged member chapter accepts the resolution, the charged member chapter waives all rights of appeal, and the outcome is final. If the charged member chapter rejects the offer of an Informal Resolution Hearing or the resolution, a Formal IFC Judicial Board Hearing will be convened to hear the case.

Section VII. Prohibited Sanctions for Informal Resolution Hearing

The IFC Vice President of Judicial Affairs shall not recommend suspension or loss of IFC recognition through an Informal Resolution Hearing. Should the IFC Vice President of Judicial Affairs believe suspension or loss of IFC recognition is warranted, the case shall automatically be referred to a Formal IFC Judicial Board Hearing.

Section VIII. Formal IFC Judicial Board Hearing

If:

- A. The charged member chapter rejects having an Informal Resolution Hearing; B. The charged member chapter rejects the findings and/or sanctions of the Informal Resolution Hearing;
- C. The IFC Vice President of Judicial Affairs determines the allegation is egregious enough to warrant potential suspension or loss of IFC recognition; or
- D. The IFC Vice President of Judicial Affairs chose not to offer an Informal Resolution Hearing;

The IFC Vice President of Judicial Affairs shall convene a Formal IC Judicial Board Hearing.

The IFC Vice President of Judicial Affairs will select five (5) Judicial Board justices, as

predetermined by an alphabetical rotation of the member chapters, to hear the case. In the event the IFC Judicial Board rotation for service in hearing falls upon an IFC Justice whose member chapter is involved in the alleged violation, the rotation will skip to the next member chapter in alphabetical rotation.

The IFC Vice President of Judicial Affairs shall serve as a non-voting Chief Justice and preside over all formal Judicial Board hearings.

Section IX. Formal IFC Judicial Board Hearing Proceedings

For all IFC Judicial Board hearings, the following procedures shall be followed:

- A. Participants: Attendance at all IFC Judicial Board hearings shall be limited to the member chapters involved, any witnesses, the IFC Justices assigned to serve on the Judicial Board for the hearing, and the IFC Vice President of Judicial Affairs. The IFC Vice President of Judicial Affairs may decide if the IFC Advisor should be in attendance. At the discretion of the IFC Vice President of Judicial Affairs, witnesses may be excluded from the hearing room until it is their turn to testify. Additionally, the charged member may be accompanied by its chapter advisor during any Judicial Board hearing. The chapter advisor must be registered as the official chapter advisor of the member chapter. The chapter advisor shall only act in an advisory capacity and is not allowed to conduct any portion of the chapter's presentation.
- B. Confidentiality: All individuals involved in a hearing are required to agree to a statement of confidentiality. Individuals shall not disclose information regarding the following:
 - a. Any individuals, member chapters, or IFC Justices involved.
 - b. Details of the proceedings.
 - c. Witness testimony.
- C. Hearing Process:
 - a. Initiation of the Hearing: The IFC Vice President of Judicial Affairs shall inform all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, he shall advise the charged member chapter of the formality of the hearing and the necessity of all parties to be truthful.
 - b. Overview of Judicial Hearing Process: The IFC Vice President of Judicial Affairs shall outline the process for the remainder of the hearing as follows:
 - i. Presentation of alleged charges, violations, and investigatory evidence against the charged member chapter shall be presented by the IFC Vice President of Judicial Affairs:
 - 1. Charged member chapter may ask questions;
 - 2. IFC Justices may ask questions;
 - ii. Presentation of charged member chapter:
 - 1. IFC Justices may ask questions;
 - iii. Calling of Witnesses:
 - 1. Charged member chapter may ask questions;
 - 2. IFC Justices may ask questions;
 - iv. Charged member chapter may give final statement;
 - v. IFC Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanction(s).

Section X. Conflicts of Interest

In the event the IFC Vice President of Judicial Affairs' member chapter is involved in the alleged violation, the highest ranking IFC Executive Board officer, starting with the IFC President, shall serve in his stead.

Section XI. Prohibition on Recruitment Restrictions as a Sanction

The IFC Judicial Board may impose educational and punitive sanctions, as prescribed in the IFC Bylaws, but under no circumstances may it prohibit a Member Fraternity's ability to recruit.

Section XII. System Wide Actions

The IFC will not issue blanket sanctions for chapters that have not been found responsible for policy violations. An exception may be made for health and safety concerns with restrictions limited to events with alcohol, provided the exception is for a defined period of no more than 30 days, with a specific plan to lift the restriction, and in accordance with powers enumerated in the IFC Constitution and Bylaws.

Section XIII. Non-Status Sanctions

The IFC Judicial Board may impose sanctions that are punitive and/or educational, but not solely financial and do not restrict recruitment. The following are sanctions that may be imposed by the IFC Judicial Board and/or IFC Vice President of Judicial Affairs (including, but not limited to):

- A. Letter of apology
- B. Fines
 - Never to exceed five hundred (500) dollars unless in the form of restitution and should be requested with purpose.
- C. Restitution
- D. Educational programming
- E. Public service to the campus or community
- F. Meetings with campus office/departments
- G. Loss of social events and/or campus event privileges
- H. Loss of eligibility for IFC Awards
- I. Censure

The Imposed non-status sanctions must be completed within a prescribed time, enforced by the IFC Vice President of Judicial Affairs or by semester end in accordance with the current Elon University academic calendar. Failure to comply with the sanction(s) and/or the time given to complete will result in a complaint to the member chapter and referral to the IFC Vice President of Judicial Affairs.

Member chapters are to be notified, in writing, of the determined non-status sanction(s) following the Resolution Hearing, including the expected date of completion. The chapter must report back to the IFC Vice President of Judicial Affairs when their non-status sanction is fulfilled with proof of completion if requested.

Section XIV. Status Sanctions

In the event of an egregious violation, the following are sanctions that may be imposed by the IFC Judicial Board for a specified period of time:

- A. Suspension: Loss of IFC voting rights and removal from good standing status and any additional Non-Status Sanctions.
- B. Loss of IFC Recognition: Loss of IFC recognition and its rights and privileges.

When adjudicating a potential violation that may result in suspension/loss of recognition from the IFC for the member chapter, the Judicial Board shall work collaboratively with the IFC Advisor and the inter/national organization and campus.

Section XV. Duration of Sanctions

Judicial action shall specify the duration and deadlines of any sanctions imposed. After such specified time, if the member chapter has fulfilled the requirements of the sanctions imposed, the member chapter shall return to good standing. In the event the member chapter does not fulfill all of the requirements of the sanctions imposed, the IFC Vice President of Judicial Affairs shall convene a Formal IFC Judicial Board Hearing to determine future course of action.

Section XVI. Notification of Findings

Within three (3) business days of any Informal Resolution Hearing or Formal Judicial Hearing, the IFC Vice President of Judicial Affairs shall communicate in writing to the charged member chapter, its chapter advisor, and the IFC Advisor the alleged violation, the findings of the hearing, and any sanction(s) imposed.

The IFC Vice President of Judicial Affairs shall notify the IFC General Body of any sanctions imposed upon a member chapter through any Informal or Formal Judicial Hearing if the IFC Advisor warrants it necessary.

Section XVII. Appeals

The IFC Judicial Board's decision is subject to appeal by a member chapter within two weeks of receiving written notification of the decision. Appeals shall be made in writing to the IFC President and shall be made solely on the grounds or be dismissed:

- A. Error in the charge and/or Judicial Board Hearing process that materially affected the outcome.
- B. The severity of the sanction did not match the severity of the violation.
- C. New information that could not have been discovered prior to the IFC Judicial Board Hearing through the exercise of reasonable diligence.

Sanctions imposed through the Judicial Process shall stand until an appeal is heard.

Section XVIII. Non-Status Sanctions Appeals

The IFC Executive Board shall hear appeals from Non-Status Sanctions. The IFC Vice President of Judicial Affairs shall first present the IFC Judicial Board's decision and rationale for its actions. The appealing member chapter shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the IFC Judicial Board's actions. The appealing chapter must be given at least three (3) days' notice of the time, place, and procedure of the appeal hearing. Any individual from the appealing member chapter serving on the IFC Executive

Board shall not participate in the appeal proceedings. The IFC Executive Board may either dismiss the charge(s) with no sanctions or alter the sanctions imposed by the Formal IFC Judicial Board Hearing. Any alterations must be approved by at least two thirds (2/3) of the IFC Executive Board. The decision of the IFC Executive Board shall be final for Non-Status Sanctions.

Section XIX. Status Sanctions Appeals

The IFC General Body shall hear appeals for Status Sanctions. The IFC Vice President of Judicial Affairs shall first present the IFC Judicial Board's decision and rationale for its actions. The appealing member chapter shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the decision. The appealing chapter must be given at least three (3) days' notice of the time, place, and procedure of the appeal hearing. Upon completion of the member chapter appeal presentation all representatives of the Member Fraternity shall be dismissed from the meeting, including the member chapter's IFC Representative and Alternate Representative.

The IFC General Body shall first vote on whether to discuss dismissal or alteration of the status sanction, which shall require a two-thirds (2/3) vote. In the event the IFC General Body votes to discuss dismissal or alteration, the IFC General Body shall determine by a two-thirds (2/3) vote to either dismiss the charge(s) with no sanctions or to alter the sanctions imposed. If two thirds (2/3) majority cannot be achieved for dismissal or alteration of the sanctions, the initial sanctions will remain in place.

The decision of the IFC General Body shall be final with no further appeal rights.

Section XX. Scholastic Accountability

Each member chapter shall maintain a minimum chapter cumulative GPA of a 2.80 and a minimum new member class GPA of a 2.80. If the chapter or new member class falls below a 2.80 the Member Fraternity must complete the following sanctions: A.

First Semester:

- a. The chapter must turn in a current Scholarship Program to the Vice President of Judicial Affairs
- b. The chapter must schedule a meeting with the Vice President of Judicial Affairs and the IFC Advisor for the purpose of reviewing the Scholarship Program and developing an action plan to raise the Chapter GPA. B. Second Semester:
 - a. A letter will be sent to the Inter/National Fraternity informing them of the chapter being below the required GPA for the second consecutive semester.
 - b. The chapter must schedule a meeting with the Vice President of Judicial Affairs and the IFC Advisor for the purpose of reviewing the Scholarship Program and developing an action plan to raise the Chapter GPA.
 - c. The chapter will not be allowed to participate in intramurals for the semester. C.

Third Semester:

- a. A letter will be sent to the Inter/National Fraternity informing them of the chapter being below the required GPA for the third consecutive semester.
- b. The chapter must schedule a meeting with the Vice President of Judicial Affairs and the IFC Advisor for the purpose of reviewing the Scholarship Program and

- developing an action plan to raise the Chapter GPA.
- c. The chapter will not be allowed to participate in intramurals or Greek Week for the semester. D. Fourth Semester:
 - a. A letter will be sent to the Inter/National Fraternity informing them of the chapter being below the required GPA for the fourth consecutive semester.
 - b. The chapter must schedule a meeting with the Vice President of Judicial Affairs and the IFC Advisor for the purpose of reviewing the Scholarship Program and developing an action plan to raise the Chapter GPA.
- c. The chapter will not be allowed to participate in intramurals or Greek Week for the semester.
- d. The chapter will not be allowed to host any social events on or off-campus for the semester. E. Fifth Semester:
 - a. A letter will be sent to the Inter/National Fraternity informing them of the chapter being below the required GPA for the fifth consecutive semester.
 - b. The chapter must schedule a meeting with the Vice President of Judicial Affairs and the IFC Advisor for the purpose of reviewing the Scholarship Program and developing an action plan to raise the Chapter GPA.
 - c. The chapter will not be allowed to participate in intramurals or Greek Week for the semester.
 - d. The chapter will not be allowed to host any social events on or off-campus for the semester.
 - e. The chapter will be referred to the Judicial Board.

Article X – Expansion Policy

Section I. Student Involvement Policy

Elon University is committed to the development of a strong and viable fraternity and sorority community on campus. Because of long-term partnerships between the university and fraternal organizations, decisions about extension or expansion are made only through a carefully developed plan that is conducive to the educational mission of Elon University. We recognize that as a private institution of higher education, our process is unique to our university. We are committed to this approach in order to provide maximum opportunity for successful associate membership and a meaningful and rewarding experience for the students within the fraternity/sorority community and greater Elon University community.

The decision to initiate an extension/expansion process to establish new inter/national sororities or fraternities at the university is made by the Vice President for Student Life after consultation with the Student Life Committee, the staff in the Office of Student Involvement, and the respective governing council.

Any and all communication to and/or from Elon will be through the Director of Student Involvement. The Director of Student Involvement will be the “official” representative of Elon throughout the extension/expansion process, in addition to the University President, Vice President for Student Life, and/or their designees.

After announcing the decision to extend/expand, the Vice President for Student Life will appoint a committee of affiliated and non-affiliated students, Student Life staff, faculty, and administrators to coordinate the process. The Director of Student Involvement or a designated committee member will contact all eligible, inter/nationally affiliated Greek letter organizations inviting them to submit a statement of interest to Student Involvement. To be eligible for consideration, organizations must be a member of the North-American Interfraternity Conference or similar intern/national association of collegiate fraternities and sororities. Exceptions may only be granted by the Vice President of Student Life.

The statement of interest from collegiate fraternities should include the following information:

A. Intern/National Organization Information:

- a. An outline of the inter/national history and current administrative structure
- b. An outline of membership criteria
- c. A copy of the inter/national organization's risk management policy including hazing, alcohol and substance abuse, health education, sexual harassment, and non-discrimination in recruitment and practices.
- d. Policies regarding the following issues: legal liability and housing guidelines
- e. The organization's policy of relationship with the host institution and ongoing resources to support a chapter
- f. List of current collegiate and alumni chapters nationwide
- g. Inter/national philanthropic involvement

B. Associate Chapter/Chartering Information:

- a. Statement outlining why your organization should be chosen to establish at Elon University
- b. Statement detailing how your organization would enhance the Elon Fraternity and Sorority Community
- c. Associate Chapter requirements and proposed timeline
- d. Description of services and assistance by the inter/national organization to an associate chapter
- e. Charting guidelines and requirements
- f. Provisions of support for the proposed associate chapter, including number and location of alumni chapters in North Carolina, South Carolina, and Virginia
- g. Financial resources, support, and commitment, including, scholarships offered from the inter/national organization to the associate chapter
- h. Roster of alumni residing within a 60 mile radius of Elon University
- i. Any other information pertaining to the Greek letter organization and chartering procedures

C. Membership Programming:

- a. A copy of all policies and programs on academic emphasis and scholarship
- b. Details of total membership education programming
- c. Details of associate/new member programming

After review of the materials, the Extension/Expansion Committee, in consultation with the Vice President for Student Life, will invite up to three finalists to campus to make presentations. When considering extension/expansion, special consideration may be given to Greek letter organizations previously colonized and/or chartered at Elon that have withdrawn from campus

and do not have any affiliation with off-campus/ organizations but are now in good standing.

The main emphasis of the presentations should be:

- A. Services of the inter/national Greek letter organization
- B. How the Greek letter organization would enhance Elon University and the Elon fraternity and sorority community (what it would provide that other Greek letter organizations do not currently provide)
- C. Details of the member development program
- D. Details of policies related to:
 - a. Academic Achievement and Scholarship
 - b. Alcohol and Substance Abuse
 - c. Hazing, Health Issues, Sexual Harassment, Non-discrimination, Assault and Rape
 - d. Legal Liability
 - e. Risk Management
 - f. Support of campus housing options for Greek letter organization
- E. Details of the associate or new member program
- F. Financial resources, support, and commitment
- G. Area alumni support, list of chapters (undergraduate and graduate) that can be supportive
- H. Timetable and guidelines for chartering

After the conclusion of the campus presentations, the Expansion/Extension Committee, in consultation with the respective council, will forward to the Vice President for Student Life a recommendation whether to issue an invitation to one of the organizations, and if so, the strengths and weaknesses of each Greek letter organization under consideration. The Vice President for Student Life will make the final decision and issue an invitation to the selected organization to associate and charter a chapter at Elon University.

When the invitation is accepted, the organization will work with the Director of Student Involvement and develop a written schedule and guidelines of the extension/expansion program through chartering, including financial obligations of members for their first full year. The Greek letter organization must also provide an estimated date by which the associate chapter will be chartered. The Greek letter organization will not begin extension/expansion efforts until Elon receives and approves the written schedule and guidelines. Final written approval including the “starting date” will come from the Director of Student Involvement.

If the decision is made not to offer an invitation to any organization at that time, then specific reasons explaining why an invitation will not be extended will be presented in writing to the inter/national Greek letter organizations which were finalists.

Campus recognition procedures as outlined by the Office of Student Involvement and the respective governing council must be followed and successfully completed. All student organizations must develop and have approved a set of bylaws by the Student Life Committee and must have a faculty/staff advisor. Further information may be obtained from the Office of Student Involvement.

Any Greek letter organization requesting to charter at Elon must have, as part of the inter/national constitution & bylaws, an article requiring campus recognition for a charter to be

awarded and that upon withdrawal of recognition by Elon, the inter/national Greek letter organization must remove the charter and withdraw from campus.

Any Greek letter organization requesting to establish a chapter at Elon must be a member of FIPG or have proof of current liability insurance.

Article XI – Recruitment Policy

Section I. Recruitment Philosophy

The IFC supports recruitment and believes that a man shall be free to join a Member Fraternity during the Formal Recruitment process.

Section II. Potential New Member Requirements

Any Potential New Member shall meet the requirements in order to be accepted as a New Member by any Member Fraternity:

- A. Be enrolled as a full-time student.
- B. Have earned at least 12 credits at Elon or transferred to Elon from another college or university with a minimum of 12 credit hours.
- C. Be in good standing with the university (not on academic or disciplinary probation).
- D. Meet the minimum GPA requirement of a 2.800 cumulative grade point average as of the closing date of the registration process.
- E. Complete the registration online by the deadline.
- F. Attend IFC Recruitment Orientation.

Section III. IFC Formal Recruitment

Under the guidance of the IFC Vice President of Recruitment, the IFC shall designate periods of time during each semester when the IFC will host a Formal Recruitment.

Section IV. Member Fraternity Recruitment

Each Member Fraternity shall develop recruitment events, materials, and activities that are:

- A. Values-based;
- B. Alcohol-free and illegal substance-free;
- C. Generally in good taste;
- D. Not derogatory, degrading, or slanderous.

Section V. General Regulations

The following regulations are put in place in order to create and maintain a healthy recruiting environment for all participants:

- A. All Member Fraternities are required to participate in Formal Recruitment
- B. Any illegal activity not limited to the use, sale, and/or consumption of alcohol or drugs with the PNM(s) during the Formal Recruitment process shall be prohibited.
- C. Member Fraternities shall not host any events, on or off campus, with alcohol or drugs during the Formal Recruitment process.
- D. Women are not allowed at any events held with the intention of recruiting new members.

E. Each Member Fraternity is required to have at least one (1) Recruitment Mentor during the Formal Recruitment Process.

F. Each Member Fraternity must submit their Brotherhood Days events on PhoenixConnect at least one (1) week prior to Formal Recruitment beginning.

Section VI. Bidding

Each Member Fraternity shall only extend bids on bid day.

Section VII. Report of New Members

Each Member Fraternity shall submit their New Member Roster to the IFC President, IFC Vice President of Recruitment, or IFC Advisor within 24 hours of all New Members accepting their bid.

Section VIII. New Member Dissociation

A New Member shall reserve the right to disassociate or de-pledge from the new member process of any Member Fraternity at any time and may accept a bid from another Member Fraternity during the next Formal Recruitment process.

Each Member Fraternity shall submit an updated New Member Roster to the IFC Advisor within one week of any New Member disassociation.

Section IX. Comity

No Member Fraternity shall initiate communication with a New Member or Member of another Member Fraternity about dissociation in order to become a New Member or Member of their own Member Fraternity.

Article XII – Standing Rules

Having social affiliates or social members of any kind shall be illegal. Fraternities found responsible of adding to membership by informal affiliation may be subject to Judicial Review of all recruitment and new member procedures.

Elon University has established expectations, policies, and processes for recognized student organizations. When an organization or group has had its university recognition denied, suspended, or withdrawn, students and student organizations are prohibited from affiliating with this group. Examples of affiliation include, but are not limited to joining, accepting an offer of membership, or hosting social activities with the group.

Article XIII - Publication and Distribution of Constitution and Bylaws

Section I. Publication and Distribution of Constitution and Bylaws

The IFC's current Constitution and Bylaws shall be published on the IFC PhoenixConnect page.

An updated copy of the IFC Constitution and Bylaws will be electronically distributed to each Member Fraternity after any amendment is adopted.

Article XIV – Amendments

Section I. Amendments

These Bylaws may be amended by a two-thirds (2/3) affirmative vote of the IFC General Body provided one (1) day notice of the proposed amendment has been provided to Member Fraternities.

Section II. Adoption

These Bylaws shall become effective and shall supersede all previous Bylaws of the IFC when adopted by a two-thirds (2/3) affirmative vote of the IFC General Body.